

**PORT UNDERWOOD ASSOCIATION
ANNUAL GENERAL MEETING 2023**

AGENDA

Monday 2nd of January 2023

The 30th Annual General Meeting of the Port Underwood Association Inc was held at the Hakahaka Bay Domain.

1. Opened and welcome by Wayne Boustridge, Chairman at 1410.

2. **Apologies.**

Domenic and Deborah Romano, Jeremy and Annie Ward, John and Gill Saunders, Brian and Sue Denny, Maureen and Ray Joyce, Pam Saunders, Karen and Alan Roulston, Tim and Victoria Freer (Tumbledown), Anabel & Greg, Phillipson, Phillip and Lisa Platts, Susan Rosemary Rutherford, Murray Burgess, Sara Hunter, the Gane family

Attendance:

Wayne and Angela Boustridge, John Davison, Ken Roush, Doug and Rhonda Levien, Amanda and Allan Taylor, Ian and Jane Skinner, Martin Loach, Anne, Pete, Saxon, Alex Gregory Hunt, Trevor and Maxine Roughan, Lynette White, Bruce Hearn, Trevor and Bernie Veale, Lawry Hinton, Jenny Kennedy, Kirsty Vercoe, Ruth de Reus, Anne Thompson, David and Wendy Watson, Lex Hayward, Phyllis Heard, Mike Rutherford, Paul Blaschke, Bryon Gleeson

3. **Minutes of the 29th Annual General Meeting held via ZOOM on the 22nd of June 2022 (as distributed with AGM information).**

Action Items:

- i. Accept the Minutes of the 29th AGM held on the 22nd of June 2022 as a true and accurate record. Peter Gregory-Hunt proposed, Seconded J Davison, Passed
- ii. Matters Arising from the 29th AGM held on the 22nd of June 22. None

4. **To receive the President's Report.**

Since the last AGM the area has been dominated by storm events and their impact on us. The damage to the roads has been exacerbated by lack of maintenance and insufficient repairs to previous damage. It has highlighted the fragility of the roads and the dependence of the community on Port Underwood Hill Rd. Communities and households suffered from isolation and inability to travel for over ten days. The committee engaged with the MDC recovery team which gave us an opportunity for us to give feedback and understand their plans for the future. It was fortunate that the storms were in a period when not many were here. The question is when we will lose communications again. It shows we need to be resilient for 10 days (without power and access to the town) and the need to support friends and neighbours in such a period. The question is if there is a need for a PU response team.

A further problem is that we do not have the advantage of a boat service in the area, especially if there is a storm.

There are 3 Sounds councillors plus Nadene Taylor who used to be a Sounds Councillor and is now mayor. Usually a Sounds Councillor attends, but not this year. The Association needs to engage before the Sounds Future Access Study takes place (which is a study sponsored by MDC to assess what roads are needed and how they are to be supported – see below).

The President acknowledged the committee, with Martin persevering with predator planning. Kirsty was thanks for setting up the Zoom AGM.

The passing of Sara Roush was noted and her loss to the Association and community was acknowledged. Sara made a significant contribution to the Association and made a significant impact in the development and growth of the Association.

5. Financial Report.

See Appendix One

Action Item:

- i. Accept the adoption of the financial report.

Proposed: Max Hayward

Seconded: Bruce Hearn

Confirmed by majority vote

6. Notices of Motion.

- i. Life Membership – See Appendix Two – It was proposed that a category of life member be created.

Proposed: John Davison

Seconded: Wayne Boustridge

Confirmed by majority vote

- ii. Ken Roush as life member – See Appendix Three – It was proposed that Ken Roush be elected as life member in recognition of his service to the Association

Proposed: John Davison

Seconded: Wayne Boustridge

Confirmed by majority vote

7. **Roading update by John Davison**

MDC are conducting a study of the roads (through engineering consultancy Stantec) for future access to the Sounds. The study is to examine how to provide a safe, resilient and affordable system to access the Sounds. It seems to have been brought about by the cost of remedial actions necessary due to the recent storms. There has been talk of downgrading roads and not maintaining existing roads. The study starts by saying that many of the roads in the Sounds started as access tracks and were not designed for current road vehicle levels, which is a concern and an indication that downgrading is contemplated.

The study is looking at:

- French Pass;
- Pelorus;
- Kenepuru; and
- Port Underwood.

By the end of the study Stantec will prepare a business case to support a funding plan for the road system.

The outline to the study can be accessed [here](https://tinyurl.com/yrhcf2v). (<https://tinyurl.com/yrhcf2v>)

Currently, a scoping exercise is being undertaken (with a closing date of 16 January). This is looking at:

- Infrastructure and land use;
- Economic data;
- The natural and coastal environment;
- Geology and geotechnical risks; and
- General comments.

The feedback form on the scoping exercise can be found [here](https://tinyurl.com/2sxe9eu9). (<https://tinyurl.com/2sxe9eu9>)

A response has been prepared by the committee in respect of the scope of the study. This has looked at and comments are as follows:

- The Port Underwood Roads were not formed as access tracks;
- Highlighted the various economic activities in the area;
- That even roads that were developed as access tracks have been subjected to extensive further developments, often opposed by the residents, with no increase in maintenance of the roads – consequently the original origin of the roads is irrelevant and it is their current use that is important;
- Noted that maintenance is often poor and this means storms cause more damage than necessary;
- Noted that the study has a sole focus on money rather than the people in the area, there being no societal consideration; and

- Noted there is no consideration with regards to safety on the roads.

This will be submitted shortly after the AGM. Comments from the membership on road use and maintenance would be appreciated so we can incorporate this in the future response.

There is a stakeholder workshop 24th Jan which will be attended by John Davison, and public meetings will be held shortly afterwards.

8. Election of Officers and Committee.

- i. **Nominations received for those seeking election.**
 - a. Nil nominations received
- ii. **Existing Committee Members not seeking re-election.**
 - a. Ken Roush
- iii. **Existing Committee Member seeking re-election.**
 - a. Bruce Hearn, Kirsty Vercoe, Martin Loach, Phyllis Heard, John Davidson.

Action Item:

- i. **Election of Officers and Committee.** The following Officers and Committee were confirmed by majority vote:
 - a. **President:** Wayne Boustridge
 - b. **Secretary/Treasurer:** John Davidson
 - c. **Committee Members:** Bruce Hearn, Kirsty Vercoe, Martin Loach, Phyllis Heard
- ii. As the Constitution requires seven Committee Members Saxon Hunt was confirmed to the Committee

Nominated: Peter Gregory Hunt
 Confirmed by majority vote

9. General Matters:

Martin Loach – ungulate control (cloven hoof animals) are damaging regenerating bush. Some areas have engaged professional hunters to help control these. Should PU do this? The hunters used thermal scopes to identify pests. Other areas raised \$20,000 to get control people in. Should survey through members. This will be organised by John Davison.

Thanks were given for the community page on Facebook (Anne Thompson), which provided a valuable tool to disseminate road information during the storm event and recovery period. The community page provided rapid dissemination of actual road status as opposed to what become a constant conflict of information between the MDC (Antenno app) / Marlborough Roads. Members

also noted that Marlborough Roads were, at times, very unhelpful during the storm event and recovery period and they on occasion just hung up when actual updates were sought.

Wilding pines on road verges have been a problem on the Port Underwood and Tumbledown Bay Roads and is being discussed with both MDC and Marlborough Roads. This issue will also be raised during the Sounds future access study.

Kirsty gave an update on Cutters Bay development. There has been an approach by the Outdoor Access Commission regarding putting walking and mountain bike tracks in Cutters Bay. This was part of the consent process and required by the Overseas Investment Office. There is boat access only to these tracks. At this stage, there is no information on if or when this track will be open to the public.

Possum control program – no program at the moment, but a plan is being developed by Martin, a work in progress. Despite a number of attempts, external funding applications have not (yet) been successful however, the Association will continue to explore avenues for external support to fully develop and execute a bio-diversity programme.

AGM Closed 1510

Appendix One

Port Underwood Association

Treasurer's Report

Membership

Paid up memberships have dropped from 99 to 84. This is partly due to the membership subscription covering two years, so unpaid memberships are only now being chased. There are 18 members that have not yet paid (at the time of writing) and have been sent reminders.

Income

The reduction in memberships has contributed to a fall in income of \$350. Some members have paid after the 30 November accounts date, so total membership income received is \$1,710 compared to \$2,065 last year. This fall will be made up if the 18 members that have not yet paid do renew.

There was a small increase in interest received, from \$8-63 to \$79-15.

Expenses

Total expenses were reduced by \$300, mainly due to reduced costs for the AGM and postage. The transfer station costs were for clearing up the area around the recycling bin and the cost of dumping the rubbish.

Bank balances

The surplus this year was similar to the previous year, amounting to \$1,105-42. Bank balances, therefore, slightly increased to:

Cheque account	\$ 7,311-56
Saver account	\$11,509.20

Accounts on next page

END

Accounts

Port Underwood Association Inc PO Box 59 Blenheim 7240

Income Statement

		30-Nov-21	30-Nov-22
Income			
	Subscriptions and donations	\$2065.00	\$1650.00
	Interest	<u>\$8.63</u> <u>\$2073.63</u>	<u>\$79.15</u> <u>\$1729.15</u>
Total		\$2073.63	\$1729.15
Expenses			
	Stationery, post, printing,	\$675.25	\$354.28
	Flowers	0	\$165.00
	AGM Expenses	\$262.86	\$24.45
	Transfer Station	0	\$80.00
		<u>\$938.11</u>	<u>\$623.73</u>
Net Surplus		\$1135.52	\$1105.42

Balance Sheet

Assets	Cheque Account	\$6263.93	\$7311.56
	Simples Saver	\$11451.41	\$11509.20
	Petty Cash	<u>\$222.10</u> <u>\$17937.44</u>	<u>\$222.10</u> <u>\$19042.86</u>
Liabilities		0 -	0 -
Capital Account		\$17937.44	\$19042.86

Statement of capital

Brought forward	\$16801.92	\$17937.44
Surplus	<u>\$1135.52</u>	<u>\$1105.42</u>
Carried forward	\$17937.44	\$19042.86

Appendix Two

Port Underwood Association

NOTICE OF MOTION

For discussion at the PUA AGM on 2nd of January 2023.

Moved By: John Davison

Motion: Creation of a membership category of life member of the Association

Supporting Narrative:

It is proposed that item 4.3 of the Constitution should be amended to create a membership category of Life Member of the Port Underwood Association. This is to be awarded to a person that has provided exemplary service to the Association over many years and made a significant contribution to the Association. A life member becomes a member of the Association for life but is not required to pay membership fees.

Appendix Three

Port Underwood Association

NOTICE OF MOTION

For discussion at the PUA AGM on 2nd of January 2023.

Please return completed forms before 9am on the 2nd of January 2023 to:

port.underwood.association@gmail.com

Moved By: John Davison

Motion: Election of Ken Roush as a life member of the Association

Supporting Narrative:

It is proposed that Ken Roush is elected as a Life Member of the Port Underwood Association. Ken has provided exemplary service to the Association over many years. He has made representations on behalf of the Association to Council, represented the Association on the Sounds Advisory Group, served on the committee for many years and been president of the Association. Ken has provided extraordinary service beyond the ordinary duties of a member and provided distinguished performance on behalf of the Association as a committee member.